

## **Intern/External Collaborator - Investment Pipeline**

4IP Group LLC - Geneva, GE & Milano

Internship / External Collaborator

An Intern / External Collaborator to support the Pipeline Management team in carrying out its tasks, as well as the business unit's reporting tasks.

The position is based in Lusaka, Zambia and report to the Co-Founding Partners in Geneva and Milano responsible for the Investment Pipeline. We offer an unique opportunity to work with us in a growing impact investing industry and an opportunity to work in the social & environmental (i.e. Impact) investment space with a for-profit company.

### **Job Description:**

#### **Pipeline Management :**

- Support Managing Partners in preparation of pipeline proposals in Zambia and following up validation process, term sheets and posting deals.
- Support team in updating the pipeline file;
- To assist and participate in due diligence processes
- Weekly skype / Facetime / Whats'App meeting with managing partner in Geneva.

#### **Reporting :**

- Prepare monthly origination report for management
- Support the Managing Partners for other reporting tasks and prepare presentations

#### **Skills/qualifications/experience:**

We are looking for a dynamic person who is business oriented, autonomous, and able to work in a fast moving environment.

#### **Requirements**

- Familiarity with economics and strong interest in impact investing sectors: Transport Infrastructure; Renewable Energy; Agriculture/Agribusiness & Food; (Eco-) Tourism; Affordable Housing
- Substantial contact and networking base
- Good knowledge of Excel/Word/Power Point (MS Package)
- University degree: Minimum Bachelor of Arts / Bachelor of Science from University of Zambia (UNZA)
- Excellent written and spoken English skills.
- Prior professional experience certified and with references.

